



**CLIENT BULLETIN:**

**FURTHER INFORMATION FOR MUNICIPAL/SCHOOL EMPLOYERS  
RE: FILING EMPLOYER HIRD FORM**

**November 9, 2007**

***FILING DEADLINE IS NOVEMBER 15***

As was noted in our November 2 Client Bulletin on this topic, the State sent out to local government employers a notice regarding an alternative procedure for satisfying the Fair Share Contribution (FSC) reporting requirement. Along with the notice, the State included a Ch. 32B Certification form that could be submitted by local government employers in lieu of completing the FSC reporting online. In addition to mailing this Certification, such employers still have an obligation to complete the Employer HIRD form, and the State's recent letter noted that a special form for this purpose can be found online at the Division of Health Care Finance and Policy's website.

Unfortunately, no actual link to the specified form was contained in the mailing from the State. A number of our clients have reported difficulty in locating the required form online. Rather than just send the link to those who ask us for it, we thought it made sense to be proactive and send it to all our local government accounts. This link will take you to the HIRD form you need (just scroll down to "Employer HIRD for FSC-exempt Employers"). There you will find the form and filing instructions:

[http://www.mass.gov/?pageID=eohhs2terminal&L=5&L0=Home&L1=Government&L2=Special+Commissions+and+Initiatives&L3=Healthcare+Reform&L4=Health+Care+Reform+Employer+Requirements&sid=Eeohhs2&b=terminalcontent&f=dhcfp\\_government\\_hird&csid=Eeohhs2](http://www.mass.gov/?pageID=eohhs2terminal&L=5&L0=Home&L1=Government&L2=Special+Commissions+and+Initiatives&L3=Healthcare+Reform&L4=Health+Care+Reform+Employer+Requirements&sid=Eeohhs2&b=terminalcontent&f=dhcfp_government_hird&csid=Eeohhs2)

As always, please do not hesitate to contact me if you have any questions regarding this or any other aspects of Massachusetts Health Care Reform.